



No-07.00.0000.190.25.001.23-460

Date: 13 November 2023

Government Order

The undersigned is directed to convey the Government's approval of the following 08 (Eight) officials to participate in the training on 'Strategic Human Resource Management and Business Leadership' organized by SPEMP-BETF. This program to be held on Asian Institute of Technology (AIT) in Thailand from 04 to 08 December 2023 (excluding travel period) under the following terms and conditions described in Para 02:

SL. No.	Participants Name, Designation & Office
Participants of SPFMS Program	
1.	Ms. Saima Shahin Sultana, Program Executive and Coordinator, SPFMS, Finance Division
2.	Mr. Md. Nazrul Islam, Program Executive and Coordinator, SPFMS, Finance Division
3.	Mr. Md. Rafiqul Islam, Program Executive and Coordinator, SPFMS, Finance Division
4.	Ms. Tanim Tasmin, Program Executive and Coordinator, SPFMS, Finance Division
5.	Ms. Nahid Sultana, Implementation Support Consultant, SPFMS, Finance Division
6.	Mr. Ashek Md Joglul Abedin, Implementation Support Consultant, SPFMS, Finance Division
Participants of Finance Division	
7.	Ms. Riva Chakma, Deputy Secretary, Finance Division
8.	Mr. Shahriar Jamil, Senior Assistant Secretary, Finance Division

02. Terms and Conditions:
- While on visit they will be treated as on duty;
 - They will draw their usual pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - All expenses regarding this visit will be borne by SPEMP-BETF;
 - They will not be allowed to stay abroad more than the approved period;
 - They will submit a report in the Feedback Form to the Secretary of the Finance Division within 15 (Fifteen) days after their return and
 - They will leave Dhaka for Thailand on 03 December 2023 or nearer suitable date and return to Dhaka on 09 December 2023 or nearer suitable date.
03. This order is issued with the approval of the appropriate authority.

Sd.t

(Rowshan Ara Labony)
Deputy Secretary
Phone: +8802-55101314
E-mail: trainingsection.fd@gmail.com

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Copy for kind information and necessary action (not according to seniority):

- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
- Additional Secretary (Administration and TDM), Finance Division, Bangladesh Secretariat, Dhaka
- Additional Secretary (Implementation Wing), Finance Division, Bangladesh Secretariat, Dhaka
- Additional Secretary (Administration & Coordination Wing), Finance Division, Dhaka
- Additional Secretary (Budget Wing-1), Finance Division and National Program Director, SPFMS Program
- Ms. Saima Shahin Sultana, Program Executive and Coordinator, SPFMS, Finance Division
- Mr. Md. Nazrul Islam, Program Executive and Coordinator, SPFMS, Finance Division
- Mr. Md. Rafiqul Islam, Program Executive and Coordinator, SPFMS, Finance Division
- Joint Secretary (Administration), Finance Division, Bangladesh Secretariat, Dhaka
- Ms. Tanim Tasmin, Program Executive and Coordinator, SPFMS, Finance Division
- Director General (Consular), Ministry of Foreign Affairs, Dhaka
- Director General, Immigration and Passports, Agargaon, Dhaka

13. Deputy Secretary (Administration-3), Finance Division, Bangladesh Secretariat, Dhaka
14. Ms. Riva Chakma, Deputy Secretary, Finance Division
15. Ms. Nahid Sultana, Implementation Support Consultant, SPFMS, Finance Division
16. Mr. Shahriar Jamil, Senior Assistant Secretary, Finance Division
17. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Motijheel, Dhaka
18. Director, Hazrat Shahjalal International Airport, Dhaka
19. Senior System Analyst, Finance Division (**With a request to upload in Finance Division's website**)
20. Office copy

Rowshan ara
13/11/2023
(Rowshan Ara Labony)
Deputy Secretary